



2024 GRANT APPLICATION

PORT BLAKELY ENVIRONMENTAL EDUCATION

MISSION STATEMENT

Port Blakely's Environmental Education Program (PB EE) seeks to promote public awareness and understanding of forest ecology and management in the Pacific Northwest. The EE program demonstrates the benefits and importance of managed forests in our daily lives. Through classroom presentations and field tours, we provide students opportunities to explore and understand our working forests.

Port Blakely encourages educational development activities that align with the mission of the EE program. In an effort to support educators who participate in our program, we offer those schools and teachers the opportunity to apply for one of four annually awarded grants of up to \$500 each. The grant monies could be used to support, but are not limited to:

- Student projects
- Field trips
- Teacher professional development
- Classroom or outdoor supplies
- School presentations or assemblies
- Schoolyard outdoor classrooms or enhancements

Please complete this form to apply for the PB EE grant. Applications are due by **April 30, 2024** and winners will be announced on or before May 31, 2024. The grant check will be mailed to the school office within two weeks of award announcement. Please follow up with your school's secretary if your school is awarded a grant.

GRANT AMOUNT

Each participating teacher is eligible to apply for up to \$500.

WHO QUALIFIES?

- Schools participating in Port Blakely's Environmental Education program during the 2023-2024 school year (or blended classes that attend on alternating years)
- Teachers and/or principals of participating schools may apply
- Grants must be used the following school year

WHAT ARE THE REQUIREMENTS?

- Completed applications must be emailed to TeacherGrants@PortBlakely.com before the April 30, 2024 deadline
- One application per teacher per school year with principal's approval
- Grant monies must be used for projects related to environmental education
- Detailed estimate of project costs must be included in application
- Recipients awarded grant monies are required to complete a simple Project Documentation Form AFTER the funds are spent
- Grants awarded must be payable to school, organization, parent teacher organization, etc. The check will not be made out to an individual

MERITS UNDER CONSIDERATION

- Schools with higher free and reduced meal percentages will have a slight advantage in our scoring matrix
- Projects that benefit many students, or have a great or lasting impact, will score higher

- Proposals that have a high probability of success, align with Port Blakely’s values and environmental themes, or have unique characteristics or community benefits will have an advantage

HOW TO APPLY

- Download this electronic form
- Type your answers into the provided answer fields below each question. Note the character limits
- Print then sign your finished form, then obtain your principal’s signature
- Scan the signed forms and save as a .pdf
- Email the .pdf as an attachment to: TeacherGrants@PortBlakely.com before April 30, 2024
- Email your Port Blakely Environmental Educator to notify them that you have submitted a grant. Your educator will confirm that your application was received. In Oregon, email Bonny Glendenning - bglendenning@portblakely.com. In Washington, email Colby Cooper – ccooper@portblakely.com.

2024 GRANT APPLICATION

Teacher Name

Project Title

Part I: Applicant Information

Contact Name		Position/Grade Level	
School		School District	
Mailing address			
City		State	Zip
Email address		Phone number	

Part II: Background Information

Date of most recent Port Blakely educational experience	Port Blakely instructor name
Does this project have school and/or school district approval? <i>(Approval is mandatory; Principal's signature must be included in signature section.)</i>	What is your school's free and reduced lunch percentage?
Yes No	
Does this project have any local or community partners?	Does this project have any matching funds?
Yes No	Yes No
Please describe community partners and matching funds below:	
Grade level(s) to benefit from grant funds	Number of students expected to benefit
Amount requested	

Part III: Project

Project title
Type of project (supplies, curriculum materials, project, school enhancements, etc.)
Describe your proposed project – who, what, when, why. (Limit of 200 words)
Describe how your project will benefit the students involved.

Explain how this project is tied to environmental education and/or sustainability.
Explain how this project enhances your students' experience with Port Blakely's EE program.
What science or other standards will this project work toward? (Provide 1-3 standards or themes)

Part IV: Budget

Item Description	Cost	Funds Requested
Total:		

Part V: Signatures

Teacher Name:	
Signature:	
Principal Name:	
Signature:	

Part VI: Submission Instructions

Deadline to apply is April 30, 2024.

Print the completed application, obtain two above signatures, then scan as a .pdf and email to:

TeacherGrants@portblakely.com

Please let your Environmental Educator know when you've emailed an application. We will do a quick check to confirm that your email was received.

In Oregon: Bonny Glendenning - bglendenning@portblakely.com

In Washington: Colby Cooper - ccooper@portblakely.com